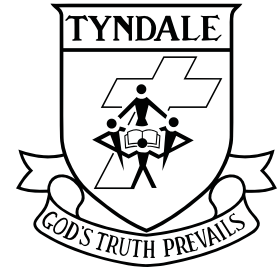


# Tyndale Christian School gets payroll smart with Sage MicrOpay



**“It used to take us an hour to transfer the payroll data, but now we can do it almost instantaneously. We can now generate costing reports that allow us to merge our payroll and finance data quickly and easily”.**

Erin Kluge, Bursar, Tyndale Christian School

The payroll requirements of Australian schools and educational institutions are some of the most highly complex in the world. Like most schools, Tyndale Christian School's payroll comprises of an array of part-time and full-time employees, as well as temps and contracted staff.

In addition the School uses the Tyndale Christian School Collective Workplace Agreement for all staff, in place of 2 different awards and an Enterprise Agreement. Managing the differences between teaching, support and administration staff adds an extra layer of difficulty to the School's payroll management.

In 2004, Tyndale Christian School embarked on a major expansion of its

campus and facilities. Since the expansion, its student base grew from 800 to 1290 and its full-time equivalent staff numbers nearly doubled, increasing from 80 to 140.

Tyndale Christian School's off-the-shelf payroll software was designed for small organisations. The solution did not offer the payroll processing functionality required by the rapidly growing School and it was also unstable.

Payroll staff were spending their valuable time manually carrying out basic payroll processing tasks, such as entering payroll data into the School's accounting software system.

Completing simple tasks such as accessing and editing employee

information was an inefficient and error-prone process.

The School required a payroll solution that was flexible, easy to use and offered a breadth of features that would enable it to streamline payroll management processes.

## Tyndale deploys MicrOpay Meridian

According to Tyndale's Bursar, Erin Kluge, the School approached its original payroll vendor about software upgrade options, however it did not offer a solution with the comprehensive payroll management functionality required to support a larger organisation. Erin then consulted with Business Managers and Accountants from several other schools to find out what payroll solutions they used and recommended.

“Most of the schools we spoke to recommended MicrOpay Meridian. They spoke very highly of the software and said it was easy to use and reduced administration time considerably,” said Erin.

Tyndale replaced its previous solution with Sage MicrOpay's latest product, MicrOpay Meridian, in March 2007.



# Micropay Meridian Case Study: Tyndale Christian School

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The software was installed efficiently and the payroll team were soon using the solution comfortably.

“The application is easy to learn and its interface is logical and user friendly. We were up and running in no time so there was very little disruption to the business,” said Erin.

According to Erin, the ROI was immediate. “We could see straightaway how much time it would save us. We went from spending five days a fortnight managing payroll to two days.”

The School’s payroll team can now better assist management with strategic tasks, which are of greater value to the School.

Previously, Tyndale’s payroll staff had to print out reports of up to 250 pages every fortnight then manually enter payroll data into a spreadsheet so it could be merged into the School’s accounting software.

“It used to take us an hour to transfer the payroll data, but now we can do it almost instantaneously. We can now generate costing reports that allow us to merge our payroll and finance data quickly and easily,” said Erin.

Tyndale’s payroll team can add or edit employee data saved in the system at any time, reducing paper handling and human error and saving them time.

**“We went from spending five days a fortnight managing payroll to two days”**



Erin Kluge, Bursar  
Tyndale Christian School

“Previously we could only update the system at the end of each fortnight. Now as soon as we receive an employee’s annual leave notice, we can enter it into the system. We no longer have annual leave forms cluttering our desks.”

Micropay Meridian has also streamlined the processing of staff superannuation. Tyndale’s payroll staff no longer have to manipulate payroll data into a format required to process and manage superannuation payments.

Tyndale also chose to implement the Email Pay Advice software module to

add further value to its Micropay Meridian system. The module allows businesses the option of emailing payslips to its employees.

The module enabled Tyndale to reduce the labour costs of printing and folding payslips by sending a digital copy directly to its employees.

Using Micropay Meridian, Tyndale was able to customise the payslips and include additional information, such as banking details and other comments, to suit their staff’s unique requirements.

“Many of our staff want to see what bank accounts their salary is being paid into as their salary is often paid into more than one account. Now we can offer them peace of mind.

“Also many of our relief staff work at several schools and lose track of what days they are getting paid for. Now, we can include the days that they are being paid for, on the payslip. This not only pleases our relief staff but saves us time as we don’t receive as many enquiries,” said Erin.

